



## REQUIREMENTS FOR A CONSTRUCTION PERMIT FOR THE CONSTRUCTION OF PETROLEUM RETAIL STATION

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Requirements for one to apply for a construction permit:

1. Applicant's company registration certificates (for the firm developing the land)
2. ID copies of the directors
3. Proof of land ownership (**copy of title deed** in the name of company/director(s)). In the case of long term land lease, **copy of duly executed lease agreement** in the name of the Applicant company.
4. Valid EIA license from NEMA specifically authorizing development of Petrol Service Station.
5. Approval to construct acceleration/deceleration lanes from the relevant roads authority (KENHA/ KURA/ KeRRA whichever is applicable).
6. Development permission from the respective County Government (including County Physical Planning Office)
7. Detailed construction drawings by the respective engineers indicating:
  - a. **Mechanical engineer's drawings** specifying materials and design/ operational limitations (Underground petroleum tank(s) designs & pipe-work layout)
  - b. **Civil engineer's drawings** showing details of Underground tank cradle & backfill designs; Forecourt layout & surface designs; General drainage & OWS layout/ designs

**NOTE: (1)** All drawings are to be done by respective class of professional engineers or firm(s) registered as such (**attach proof**). These shall, at minimum, take into consideration the Kenya Standards for Petroleum Retail Stations namely and in particular KS 1969:2014 & KS 2506:2014

**(2)** Review of an application takes a **maximum** of 45 days and may be a subject of site visit if the Commission so requires.