

Our Mission:

“To facilitate access to sustainable energy for all through leading regulatory practices.”

The Energy Regulatory Commission (ERC) is a State Corporation established under the Energy Act, 2006. The Commission is the sector regulatory agency responsible for economic and technical regulation of electric power, renewable energy and downstream petroleum sub-sectors.

The National Association of Regulatory Utility Commissioners (NARUC) is the National Association representing the State Public Service Commissioners who regulate essential utility services in the United States. NARUC members are responsible for assuring reliable utility service at fair, just, and reasonable rates. With the support of the United States Agency for International Development (USAID) and Power Africa, the Commission in conjunction with NARUC invites applications for the following position:

1. GRADUATE INTERN - ELECTRICITY (METERS & METERING)

Contract Period: 6 months

The successful candidate (Intern) will work under the guidance and supervision of a Principal Electricity Officer. The duties and responsibilities will entail assisting in:

- Developing regulations and standards for meters and metering.
- Examining and approving meters used or intended to be used for ascertaining the quantity of energy in collaboration with KEBS
- Regulating the supply and use of electrical energy including metering and billing in coordination with other statutory bodies and agencies.
- Undertaking research on, and develop regulations and standards for meters and metering
- Conducting technical audits in consumer metering, billing and preparing technical reports.
- Developing and maintaining records of all type of electrical meters in use
- Preparing timely and accurate reports on compliance and inspection metering and billing.
- Participating in designated Committees

Minimum Qualifications and Experience

1. The best graduate or post graduate FEMALE student in Electrical Engineering from a Kenyan University (Attach the University's recommendation letter).
2. The applicant to have graduated after June 2017.
3. A minimum of B+ in KCSE.

Key skills, Knowledge & Competencies

1. Strong interpersonal and communication skills
2. Efficient and organized with good attention to detail
3. High Integrity level

If you believe you fit the required profile, please send your application quoting the email subject; USAID/NARUC Women in Energy Regulation Internship Program via email to intern@erc.go.ke by 5pm, Monday, 17th December 2018.

2. GRADUATE INTERN - PETROLEUM & GAS

Contract Period: 6 months

The successful candidate (Intern) will work under the guidance and supervision of Senior Petroleum Officer. The duties and responsibilities will entail assisting in:

Petroleum:

- Preparing detailed technical audit checklists and timetables for petroleum refineries and pipelines
- Planning and conduct audits of existing Petroleum Refineries and Pipelines.
- Planning and conducting audits of petroleum refineries and pipelines under construction to ensure adherence to standards during construction.
- Collecting, collating and verifying information and statistics presented during audits of petroleum refineries and pipelines.
- Preparing detailed audit findings reports and ensure timely communication of the findings to the auditee.
- Ensuring timely implementation of the Corrective Action Plans (CAP) as proposed by the auditee.
- Undertaking taproot analysis of accidents involving Petroleum Refineries and Pipelines operations.
- Preparing detailed accident investigation reports detailing the root cause and the proposed mitigation measures to prevent recurrence.
- Ensuring proper remediation of contaminated grounds after accidents involving spillage of petroleum in petroleum refineries and pipelines.
- Reviewing designs of proposed Petroleum Refineries and Pipelines and provide reports to the licensing team.
- Participating in the resolution of stakeholder complaints and disputes involving Petroleum refineries and Pipeline operations.
- Collecting, collate and analyze data on Petroleum Refineries and Pipelines operations.

LPG and Natural Gas

- Preparing detailed technical audit checklists and timetables for bulk LPG storage facilities.
- Planning and conducting audits of existing bulk LPG storage facilities.
- Planning and conducting audits of bulk LPG storage facilities under construction to ensure adherence to Standards during construction.
- Collecting, collating and verify information and statistics presented during audits of bulk LPG storage facilities.
- Preparing detailed audit findings reports and ensure timely communication of the findings to the auditee.
- Ensuring timely implementation of the Corrective Action Plans (CAP) as proposed by the auditee.
- Undertaking taproot analysis of accidents involving Bulk LPG storage facility operations.
- Preparing detailed accident investigation reports detailing the root cause and the proposed mitigation measures to prevent recurrence.
- Ensuring proper remediation of contaminated grounds after accidents involving release of LPG in bulk LPG storage facilities.
- Reviewing designs of proposed bulk LPG storage facilities and provide reports to the licensing team.
- Participating in the resolution of stakeholder complaints and disputes involving bulk LPG storage facility operations.
- Collecting, collating and analyzing data on bulk LPG storage operations.

Minimum Qualifications and Experience

1. The best graduate or post graduate FEMALE student in Engineering, Petroleum Sciences or Energy Studies, from a Kenyan University (Attach the University's recommendation letter).
2. The applicant to have graduated after June 2017.
3. A minimum of B+ in KCSE.

Key skills, Knowledge & Competencies

1. Strong interpersonal and communication skills
2. Efficient and organized with good attention to detail
3. High Integrity level

If you believe you fit the required profile, please send your application quoting the email subject; USAID/NARUC Women in Energy Regulation Internship Program via email to intern@erc.go.ke by 5pm, Friday, 17th December 2018.

Note: Please email ONLY the following documents at this stage; One-page Cover Letter, CV, Degree Certificate and Recommendation Letter from the University. No other testimonials will be required until interview stage. Only shortlisted candidates will be contacted for interviews. Interns will receive a modest stipend.