

# ENERGY & PETROLEUM REGULATORY AUTHORITY

Formerly,  
**erc.**  
Energy Regulatory Commission

## Our Mission:

**“To facilitate access to sustainable energy for all through leading regulatory practices.”**

The Energy and Petroleum Regulatory Authority (EPRA) is a State Corporation established under the Energy Act, 2006. The Commission is the sector regulatory agency responsible for economic and technical regulation of electric power, renewable energy and downstream petroleum sub-sectors.

The National Association of Regulatory Utility Commissioners (NARUC) is the National Association representing the State Public Service Commissioners who regulate essential utility services in the United States. NARUC members are responsible for assuring reliable utility service at fair, just, and reasonable rates. With the support of the United States Agency for International Development (USAID) and Power Africa, the Commission in conjunction with NARUC invites applications for the following position:

## 1. GRADUATE INTERN

### Contract Period: 6 months

The successful candidate (Intern) will work under the guidance and supervision of a Senior Legal Officer. The duties and responsibilities will entail assisting in:

- Drafting of contracts and other legal documentation;
- Reviewing and advising on contracts and legal instruments;
- Liaising with external advocates and witnesses to ensure successful prosecution of matters pending in court;
- Handling correspondences and issues arising out of court matters;
- Updating the litigation files;
- Undertaking research on sound regulatory practices and advising on existing gaps in regulation, policies standards and related legal instruments;
- Reviewing regulatory reports;
- Preparation and review of pleadings and other court documentation;
- Any other duties as may be assigned from time to time.

### Minimum Qualifications and Experience

1. The best FEMALE Law graduate from a Kenyan University.
2. Possess a Post Graduate Diploma in Law from the Kenya School of Law and be awaiting admission to the Roll of Advocates.
3. A minimum of B+ in KCSE.

### Key skills, Knowledge & Competencies

1. Strong interpersonal and communication skills;
2. Efficient and organized with good attention to detail;
3. Team player;
4. High level of integrity.

If you believe you fit the required profile, please send your application quoting the email subject; USAID/NARUC Women in Energy Regulation Internship Program via email to [intern@erc.go.ke](mailto:intern@erc.go.ke) by **5.00pm, Friday , 23<sup>rd</sup> August 2019.**

**Note:** Please email ONLY the following documents at this stage; One-page Cover Letter, CV, Degree Certificate and Recommendation Letter (if any) from the University, Kenya School of Law Diploma (evidence of KSL completion). No other testimonials will be required until interview stage. Only shortlisted candidates will be contacted for interviews. Interns will receive a modest stipend.